

**NEW CANAAN BOARD OF EDUCATION
GENERAL MEETING
NEW CANAAN HIGH SCHOOL ~WAGNER ROOM
December 16, 2019 - DRAFT
7:00 P.M.**

I. Call to Order

Chair, Ms. Parkhill, called the meeting to order at 7:04 PM.

Attendance:

	Carlson	Gardiner	Hayes	Naughton	Parkhill	Rashin	Reeves	Richardson	West
Present	√	√	√	√	√	√	√	√	√
Absent									

II. Approve Minutes:

11/18/19 Regular Meeting

Ms. Reeves moved to approve the minutes, seconded by Mr. Hayes.

	Carlson	Gardiner	Hayes	Naughton	Parkhill	Rashin	Reeves	Richardson	West
Yes	√		√	√	√	√	√	√	√
No									
Abstain		√							

12/9/19 Budget Workshop

Mr. Hayes moved to approve the minutes, seconded by Ms. West.

	Carlson	Gardiner	Hayes	Naughton	Parkhill	Rashin	Reeves	Richardson	West
Yes	√	√	√	√	√	√	√	√	
No									
Abstain									√

III. Review and approve agenda: December 16, 2019

Ms. Richardson moved to approve the agenda, seconded by Mr. Gardiner.

	Carlson	Gardiner	Hayes	Naughton	Parkhill	Rashin	Reeves	Richardson	West
Yes	√	√	√	√	√	√	√	√	√
No									
Abstain									

IV. Comments from the Public:

None.

V. Reports and Recognition

1. School Start and End Times Update

Dr. Luizzi

Dr. Luizzi gave an overview of the most recently discussed school start time scenario. The elementary schools would all start on the first tier at 7:45 am and end at 2:15 pm. The high school would begin at 8:30 am and end at 3:00 pm. Grades 7/8 at the middle school would start their day at 8:35 am and end at 3:05 pm. Lastly, Grade 5/6 students would begin their day at 9:15 am and end at 3:45 pm.

This scenario meets the medical recommendation for secondary school students while also aligning the three elementary schools.

The first pick-up of the day would be at 7:06 am for the elementary schools while more than half of the students would be picked up after 7:24 am. No students would be picked up or dropped off in the dark as there will be “civil twilight” or light given off by the sun which after it sets/before it rises..

There will still be challenges with this scenario which include athletic transportation after school, elementary aged students who will need coverage after school, teacher assistance for students which typically happens after school would need to move before school for the high school and Saxe and after-school activities having to move before school. There is also an incremental cost for 6 -7 additional buses and other financial obligations that will occur due to the change in times.

The Board discussed the updated scenario and it will be included in the upcoming Superintendent Budget Proposal. It will have a breakout of the expected additional costs for the Board so they can see how it will affect the overall budget.

2. **South School Roof Project**

Dr. Keating

Dr. Keating and Mr. Clarke gave an update of the Solar Project over at South School. The first part of the project was the replacement of the roof. There were an available 48 workdays to get the project done before students returned to minimize the impact on the school day. The roof replacement included replacement of insulation, a roof with a 30 year rubber system, replacement of skylights, drains and flashing along with masonry work. The ladders on the roof were also updated. When finished, the project came in 18.6% under budget (\$406,777).

The Solar project began on October 1st after the PPA was accepted and the permits granted by the Town. The Town Building Inspector passed the system on November 26th, and on December 3rd, the panels were energized.

During the week of December 10th, the Educational Dashboard was launched with South School staff and students. The dashboard shows a graph of daily power and energy output and also includes CO2 emissions saved and equivalent trees planted.

Future projects include solar at East, West and Saxe. The plan is to put it out to bid in January/February and it will be decided whether to make the projects capital investments or PPA.

3. **Review of Cafeteria Point of Sale System**

Dr. Keating

Over a year ago the district began a review of the Cafeteria POS system. They invited an external auditor to look at transactions over the past 10 years. They looked at supporting documents and verified parent and student accounts.

They tested transactions on a sample basis. None of the transactions were found to be “not valid”. Due to the results, no additional samples were required. This testing validated the district’s results.

4. **Statement of Accounts**

Dr. Keating

Dr. Keating gave an overview of accounts as of November 30, 2019. This is the last statement of accounts before the mid-year transfers. Overall, the numbers are in line with past years. The total budget expended as of the 30th is 32.9% and 58.8% of the budget is encumbered. This leaves 8.3%

of the budget remaining which includes funds for substitute teachers, stipends, overtime and utilities. They are keeping an eye on the cost for outplaced students as it is increasing as it has in the past.

VI. Action Items

Equipment Donation to Danbury Schools

Move to approve the donation of student desks, chairs, tables and classroom shelving units to the Danbury Public Schools.

Mr. Hayes moved to approve, seconded by Ms. Rashin.

	Carlson	Gardiner	Hayes	Naughton	Parkhill	Rashin	Reeves	Richardson	West
Yes	√	√	√	√	√	√	√	√	√
No									
Abstain									

VII. Comments from the public

None.

VIII. Announcements and Future Business

Next BOE Meeting: 1/6/20. Proposed items: Superintendent’s Budget Presentation, 1st read of Superintendent’s Budget

IX. Adjourn

Mr. Hayes moved to adjourn at 8:45 PM, seconded by Ms. Rashin.

	Carlson	Gardiner	Hayes	Naughton	Parkhill	Rashin	Reeves	Richardson	West
Yes	√	√	√	√	√	√	√	√	√
No									
Abstain									

**Respectfully Submitted,
Ms. Jennifer Richardson
Board of Education Secretary**