

NEW CANAAN PUBLIC SCHOOLS

**INVITATION TO SUBMIT BIDS
NCPS BID #2015-01**

New Canaan Public Schools (NCPS) invites proposals from qualified companies for the Window Installation phase of the Window Replacement Project at South Elementary School.

Sealed proposals will be received at the New Canaan Public Schools, 39 Locust Avenue, 3rd Floor, New Canaan, CT 06840 until **February 10, 2015 at 11:00 am**, at which time they will be opened publicly and read aloud.

The contractor selected for the above project(s) shall be required to enter into a contract with NCPS. Such contract shall require the posting of performance and payment bonds, the submittal of insurance certificates and compliance with Federal, State and Local Laws and ordinances. Bid surety in the form of a bank check, bid bond or certified check in the amount of five percent (5%) of the total bid price must be submitted with each bid.

Two (2) copies of the submitted bids are to be placed in a sealed envelope and addressed to Nancy Harris, Director of Finance & Operations, New Canaan Public Schools, 39 Locust Avenue, 3rd Floor, New Canaan, CT 06840. No proposals will be accepted after the date and time specified. No fax or email submissions will be accepted.

A non-mandatory pre-bid meeting between prospective bidders and the Architect will convene in the **lobby of South Elementary School, 8 Farm Road, New Canaan, CT on January 26, 2015 at 3:30 pm** when project details will be discussed and questions answered.

Bids must be held firm for one hundred twenty (120) days beyond the bid opening date.

The successful bidder must file a one hundred percent (100%) Performance Bond, a one hundred percent (100%) Labor & Materials Bond and a Certificate of Insurance with the Director of Finance & Operations within ten (10) days of notice of bid award.

**Plans and specifications must be obtained directly from:
The Color Company
85 Willow Street, New Haven (Tel 203-624-0440)
for a non-refundable deposit of approximately \$79 with tax,
excluding shipping, for each set**

All technical/specification related questions are to be directed to Steve Smith, AIA, Silver/Petrucci + Associates, at 203-230-9007 ext. 219, or e-mail at ssmith@silverpetrucci.com .

In accordance with Connecticut General Statute Sections 4a-100 and 4b-91, a responsible bid must contain two (2) documents: The Contractor Prequalification Certificate and the Update (Bid) Statement. The classification GENERAL BUILDING CONSTRUCTION GROUP B is required as a minimum.

The New Canaan Public Schools reserves the right to accept or reject, without prejudice, any or all proposals or to waive any irregularities therein, or to accept the proposal deemed to be in the best interest of New Canaan Public Schools.

**Nancy Harris, Director of Finance and Operations
New Canaan Public Schools**